RETURN REQUEST FORM

RGA# (internal use)
DATE

R&M MATERIALS HANDLING, INC.
4501 GATEWAY BLVD.
SPRINGFIELD, OHIO 45502
PH: 937-328-5100

FOR QUICK RESPONSE
COMPLETE INFORMATION
REQUESTED AND
FAX TO: 937-525-3101
E-MAIL:RGA@rmhoist.com

R&M ORDER NO. / CUSTOMER PO NO.
MODEL NO. / SERIAL NO.

QTY	PART NUMBER	REASON FOR REQUEST: BE SPECIFIC

Acceptance of returned goods authorization and restock fee is at R&M's discretion.
Please refer to Section 3 of our Standard Terms & Condition of Sale (revision 101707), which is available at www.rmhoist.com.
Please include the RGA number on the outside of the package(s) being returned
Customer is responsible for return packaging and freight costs.

SHIPPER IS RESPONSIBLE FOR RETURN PACKAGING

REQUESTED BY:
COMPANY NAME:
ADDRESS:
CITY, STATE:
ZIP:
PHONE:
FAX:
E-MAIL: